



EMPLOYMENT OPPORTUNITY

LAKESHORE TECHNICAL COLLEGE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, CREED, COLOR, NATIONAL ORIGIN, ANCESTRY, RELIGION, SEX, DISABILITY, AGE, SEXUAL ORIENTATION, GENETIC TESTING, LACK OF ENGLISH SKILLS, ARREST OR CONVICTION RECORD, POLITICAL AFFILIATION, VETERAN STATUS, PARENTAL STATUS, MARITAL STATUS, PREGNANCY OR OTHER PROTECTED CATEGORIES, IN ITS SERVICES, EMPLOYMENT, PROGRAMS, AND/OR EDUCATIONAL PROGRAMS AND ACTIVITIES, INCLUDING BUT NOT LIMITED TO ADMISSIONS, ACCESS AND PARTICIPATION. THE COLLEGE ATTEMPTS TO BE IN COMPLIANCE WITH ALL FEDERAL LAWS INCLUDING BUT NOT LIMITED TO TITLE IX & SECTION 504. INQUIRIES REGARDING NONDISCRIMINATION POLICIES ARE HANDLED BY THE EXECUTIVE DIRECTOR OF HUMAN RESOURCES/AFFIRMATIVE ACTION OFFICER, 1290 NORTH AVENUE, CLEVELAND WI 53015, PHONE 920.693.1139 OR 888.468.6582, EXT. 1139.

LAKESHORE TECHNICAL COLLEGE PROVIDES REASONABLE ACCOMMODATIONS TO ASSIST PERSONS WITH DISABILITIES TO ACCESS OR PARTICIPATE IN ITS PROGRAMS OR ACTIVITIES. PERSONS REQUIRING ACCOMMODATION TO ACCESS THE COLLEGE'S PROGRAMS, SERVICES, AND/OR EMPLOYMENT SHOULD CALL LTC AT 920.693.1000 OR 888.GO TO LTC (888.468.6582), OR TTY 711.

TELEPHONE: 1.888.GOTOLTC

WEBSITE: WWW.GOTOLTC.EDU

Job Title: Campus Police Officer (Part-Time)
Salary Expectation: Support Staff – \$19.86 per hour
Reports To: Dean of Public Safety and Energy
Location: Lakeshore Technical College – Cleveland, Wisconsin

Employment and Work Schedule: Monday - Friday
Flexible day and evening hours based upon needs of the college

Purpose

Provide a wide range of law enforcement services, while armed at all times, on the LTC Cleveland Campus.

Job Description

- Duties include both internal and external patrolling of the parking lots, walking paths and buildings; lock and unlock doors as needed; investigate a variety of incidents, crimes and vehicular collisions; prepare clear, concise and detailed reports.
- Work and communicate effectively with a diverse campus population in a community policing atmosphere; initiate and enhance crime prevention measures; implement and enforce emergency and safety/security procedures.
- Provide basic life support, including CPR and using AEDs, to those in a medical crisis.
- Enforce state statutes and local ordinances.
- Responsible for monitoring the condition of building equipment such as boilers, pumps, walk-in coolers, fire alarm systems, etc. Record temperature, pressure, and other information indicating the condition of equipment. Page on-duty maintenance worker if equipment falls outside normal operating ranges.
- Provide Five Star Customer Service throughout every interaction.
- Other duties as assigned.

Qualifications/Training/Experience*

- **Must be currently employed as a certified police officer and reside in Manitowoc or Sheboygan County.**
- **Officer must be approved and deputized by the Manitowoc County Sheriff prior to being hired.**
- Ability to perform essential functions of a police officer and the ability to possess a firearm required.
- Ability to keep accurate reports and records of activities and the ability to observe and accurately recall facts and details; proficient in the use of special police equipment and techniques.
- Ability to quickly assess situations, and rapidly consider and implement appropriate action.
- Must possess integrity, initiative, multi-tasking, flexibility, self-direction, continuous learning, strong communication skills, firm reassuring manner, and sound judgment under pressure.
- Must attend 24-hour in-service training to maintain WI DOJ certification. (Certification training maintained through primary employer.)
- Exemplify college values in all staff and student interactions, as well as services delivered.
- Ability to establish and maintain effective working relationships and relate successfully with staff, students, and citizens of diverse cultural, social or educational backgrounds.
- Fluent, bilingual individual is beneficial.

***Note: Meeting the minimum requirements does not guarantee an interview for a position.**

(Over...)

WWW.GOTOLTC.EDU

Veterans, Women, Minorities, and Persons with Disabilities Are Encouraged To Apply

Position #: 00009970, Support Staff Special Market S4F (2020/21)

Employment Opportunity: Campus Police Officer (Part-Time)

(Continued...)

Condition(s) of Employment

- Employment conditional on completion of a Background Information Disclosure (BID) and a Motor Vehicle Record Check with the results acceptable to the College.
- Valid State of Wisconsin driver's license is required.

Benefits: Professional Development

Recruitment Period: Ongoing

Online Application Process

The LTC online employment application must be completed in its entirety to be considered for a position at Lakeshore Technical College. To access the online application, visit www.gotoltc.edu, navigate to 'Just for You' and click on 'Job Seekers', choose 'View Employment Opportunities', and click on 'Goto my profile' located in the upper right corner of the page to access or create a new account login and to apply for the position. For additional assistance, please contact Human Resources.